

Registration Form

NAME: _____

ADDRESS: _____

CITY: _____

STATE _____ ZIP: _____

PHONE:Day _____

PHONE:Evening _____

FAX: _____

EMAIL: _____

NARHA MEMBER # (required) _____

Please register me for the following:

_____ **Instructor Workshop ONLY***
September 11-12, 2009 **Fee: \$350**

_____ **Instructor Workshop AND Certification ***
September 11-13, 2009 **Fee: \$550**

_____ **Certification ONLY**** **Fee: \$275**
September 12 (evening) – September 13

**Must have attended a NARHA Approved On-Site Workshop within the previous Two years or provide certification resubmission letter.

*Lunches, snacks and drinks are served during Workshop; snacks and drinks are served during Certification

REGISTRATION DEADLINE: August 10, 2009

This deadline may be extended for participants in the Workshop only. First priority for certification candidates is given to candidates who are also attending the Workshop.

Refunds are offered only in cases of documented illness or injury after August 10. NCTRC will retain \$50 for administrative fees for those that cancel before August 10.

Mail registration form, fee, and confirmation letter to:

**North Carolina Therapeutic Riding Center
P.O. Box 841
Carrboro, N.C. 27510**

Upon receipt of forms and payment, NCTRC will send

you a NARHA Phase Two Packet.

Location

We are just six miles off of exit 154 from Interstate 85 South/40 West. Mebane is 25 miles from Durham, Chapel Hill and Raleigh, and approximately 35-40 miles from Greensboro and Winston-Salem.

Directions

From Durham, Raleigh or RDU Airport

Take I-40 West and/or I-85 South towards Greensboro. Eventually they run together. Take exit 154/Mebane Oaks Road. Turn left at light at the top of the exit. Go exactly 6 miles and turn left onto Nick's Road. NCTRC is 2.3 miles down Nick's Rd. on the Left. Follow signs for Clearwind Farm.

From Chapel Hill/Carrboro

Take 15/501 to Highway 54 West. Go approximately 10 miles once you leave Carrboro. After you pass Stanford Road on the right, take the next right onto Mebane Oaks Road. (There will be a sign pointing to the left for "Saxapahaw" and a small sign for the Inn at the Bingham School.) Follow Mebane Oaks Rd. for 2.3 miles. Turn right on Nick's Rd. NCTRC is 2.3 miles down Nick's Rd. on the Left. Follow signs for Clearwind Farm.

Lodging

The Hampton Inn

105 Spring Forest Dr. Mebane, N.C. 27302
919-563-5400
7.1 miles from NCTRC
Mention NCTRC to get a special rate of \$89

The Inn at Bingham School

6720 Mebane Oaks Rd
Chapel Hill, North Carolina, USA 27514
1-800-566-5583 or 919-563-5583
www.chapel-hill-inn.com
4.6 miles from NCTRC
Rates \$150 + per room

The Stone House

6602 Nick's Rd. Mebane, N.C. 27302
919-304-5000
www.stonecircles.org
info@stonecircles.org

The Stone House is a non-profit 2.1 miles from NCTRC that can accommodate up to 15 people overnight in a combination of single and shared double rooms. Rooms are simple, with a mix of single and full-size beds, and shared bathrooms. Soap and linens are provided. There is a fully equipped kitchen, and lots of area to roam on the farm. Please visit their website for more information. Lodging at the Stone House is \$40 per person. Book Early!

NARHA Registered Instructor On-Site Workshop & Certification

**On-Site Instructor Workshop
September 11 and 12**

**On-Site Certification
September 12 (evening) & September 13**



With:

MARY JO BECKMAN

NARHA Certified Master Riding Instructor
NARHA Certified Driving Instructor

PEBBLES TURBEVILLE

NARHA Certified Advanced Instructor

HOSTED BY



**NORTH CAROLINA
THERAPEUTIC RIDING CENTER**

4705 Nick's Road · Mebane, N.C. 27302
919-304-1009 · www.nctrcreditors.org

NARHA

Registered Instructor Certification Process

The focus of this workshop and/or certification is the Registered Level. In order to become a NARHA Certified Instructor, you must successfully complete the two Phases of the certification process. For additional information on the process, please refer to the NARHA website at www.narha.org under Instructor Certification on the drop down menu. Any questions that you have regarding Phase One should be directed to the NARHA office, and questions regarding Phase Two should be directed to NARHA or NCTRC.

Phase One (NARHA)

With the submission of your Registered Instructor Certification Application, a \$55 application fee, copy of current CPR and First Aid certification cards, and NARHA membership number or membership application (\$45 membership fee) to the NARHA office, you will officially enter into Phase One. Upon receipt, NARHA will e-mail you a Phase One Packet. Phase One Packet includes access to the following on-line components:

- Center Accreditation Training Course (CAT)
- CAT Instructor CAT Exam
- Instructor Self-Study Course
- NARHA Registered Instructor Open Book Exam

NOTE: You will have six months to complete the Phase One Packet. Please note the CAT Course/Instructor CAT Exam has a 60 day time frame and the Instructor Self Study Course/Instructor Open Book Exam has a 6 month time frame.

Upon successful completion of Phase One you will receive the Instructor-In Training letter. You may retain this designation for twelve months from the date of your Confirmation Letter.

Phase Two (Host Site NCTRC)

Within the twelve month timeframe, you must complete all the components of Phase Two. These components are:

- **Complete 25 hours of practice teaching mounted therapeutic riding lessons** under the guidance or direct supervision of a NARHA Certified Instructor
- **Attend a Registered Instructor On-Site Workshop.** You must attend a workshop PRIOR to the certification component
- **Successfully complete a Registered Instructor On-Site Certification.**

If you are interested in attending the On-Site Workshop and/or Certification please complete the attached form and mail with appropriate fees to the address listed. You will also need to include a copy of your confirmation of Instructor-In-Training status letter from Phase One if registering for certification. Candidates are registered on a first come-first served basis, so make sure to register early. **All Certification Candidates must register by August 10, 2009.**

Once registered for the workshop and/or certification, we (NCTRC) will send you a **Phase Two Packet**.

All participants must complete the following forms:

- Photocopy of NARHA Membership Card
- On-Site Registration Form
- NCTRC Emergency Medical Treatment, Release of Liability, and Confidentiality Forms
- NARHA Emergency Medical Treatment and Release of Liability Forms.

Additional Forms for certification candidates:

- Instructor resume

- Personal Reference
- Professional Reference
- Essay Questions
- Documentation of Teaching Hours Form
- First Aid and CPR Cards

Certification Candidates ***must return all forms to NCTRC by AUGUST 10, 2009.***

WORKSHOP & CERTIFICATION SCHEDULE

Day 1 –Friday, September 11, 2009

Workshop Topics (8:30 a.m.– 5:00 p.m.)

- Disabilities
- Teaching theories, methodology and techniques
- Rider posture and alignment
- Tack fitting and adaptive equipment
- Horse analysis
- Mounting and dismounting techniques
- Volunteer management

Day 2 – Saturday, September 12, 2009

Workshop Topics (8:30 a.m.– 4:30 p.m.)

- Qualities of an instructor
- Skill progression and task analysis
- Teaching and learning styles
- Class structure and format
- Goals and objectives
- Lesson plan development
- Role plays with horses and riders

Saturday Evening

(Certification candidates only)

Certification candidates will take riding exam. Weekend teaching exam assignments are given so candidates can review rider profiles and develop lesson plans.

Day 3 – Sunday, September 13,

Candidates teach a 20 minutes class of two riders with mild physical and/or cognitive disabilities. When all lessons are completed, the Evaluators

prepare 15 minute feedback session with each candidate. If the riding demonstration and teaching section is passed, the candidate departs with a paper stating he/she is a NARHA Registered Instructor.